Government of Andhra Pradesh
<u>Commissionerate of Collegiate Education</u>

Academic & Administrative Audit (AAA) – 2020-2021

FORMAT – I (COLLEGE PROFILE)

PART- A

1. Name of the College and Address : SCNR Govt. Degree College,
   Proddatur, YSR Kadapa Dt.

   URL of Website   : www.scnrgdcproddatur.ac.in
   E- Mail   : proddatur.jkc@gmail.com
   Phone number   : 9398438169

2. Vision & Mission :

   VISION

   - To impart quality education by **inculcating value based education** and by imparting skill oriented knowledge according to the changing global needs thus **fostering global competencies among students** and to refresh the students and staff by supplementing with good resources available by mobilizing various strengths by effective use of curriculum and **by promoting the use of technology.**

   - To develop a dynamic mechanism in the college for spreading its extension activities and other services and also to create consciousness among different sections of people on various important issues like environmental, women empowerment, rural development, human rights etc *to contribute to the national development.*

   MISSION

   - To achieve the vision and to maintain good academic atmosphere in the college through periodic assessments by IQAC, a mechanism is developed to monitor the things and the college is striving every nerve to maintain good academic atmosphere and struggling hard to maintain the **excellence**.

3. Name of the Principal, email, and mobile Number:

   Dr.G.Chandra Sekhar, M.Sc., M.Phil., Ph.D.

   proddatur.jkc@gmail.com

   9398438169

4. Name of the Vice-Principal, email, and mobile Number:

   Sri.B.Obula Subba Reddy, M.Com.,

   proddatur.jkc@gmail.com

   9441825619

5. Name of the IQAC Coordinator, email, and mobile Number:

   Sri.K.Chandra Mohan, M.Sc., M.Phil., B.Ed.

   kakarla2001@gmail.com

   7386409803

6. Name of the Academic Coordinator, email, and mobile Number:

   Dr.K.N.Sundareswara Rao, M.A., Ph.D.

   sunderkemba@gmail.com

   9491641228

7. Year of Establishment : 1966

8. UGC 2(f) and 12 B status (certificates to be verified) : 2(f) and 12 B

9. Autonomous status – Yes/No, If yes, Since : No

10. RUSA status : Yes

11. College land and Plan details /documents : Yes

12. Affiliation status : Permanent / temporary (certificates to be verified) : YV University, Kadapa, Permanent

13. AISHE Status – Document : Yes

14. NAAC Status -

    a) Previous NAAC Cycle date and Month : Cycle II, 18-02-2021

    b) Date of Expiry : 18-02-2021

    c) Previous Grade and CGPA (certificates to be verified) : B and 2.11

15. Status of NAAC Peer Team recommendations

S.NO	Recommendations made	Recommendations fulfilled
	➢ College should make persistent efforts to increase enrollment.	Yes, every year conducting admission drive by staff.
	➢ College should substantially improve pass percentage.	Yes
	➢ New UG/PG courses with electives which enhance employability should be introduced.	No
	➢ Faculty obtains research projects and involve in more individual and collaborative research and consultancy.	Faculty is applied for MRPs
	➢ A proactive placements cell to increase employment of graduating students.	JKC functioning well.
	➢ Functioning of canteen and boys hostel need to be prioritized.	Planning for future.
	➢ Frequent visits and lectures from successful alumni, subject experts and leaders should be organized.	Yes
	➢ The college should foster inclusive academic ambience.	Yes
	➢ The college should meticulously plan and organize its teaching schedule.	Yes
	➢ The faculty should be encouraged for critical thinking, creativity and scientific temper.	Yes
	➢ Mechanism to be built for deployment of new	Yes

	technologies and approaches to enhance student learning.	
	➢ Effective decentralization process for curricular, co-curricular and extra – curricular activities needs to be implemented.	Yes
	➢ More workshops /training programs /sensitization programs need to be conducted by the college to promote research culture.	Yes
	➢ An in house health center needs to be operational to cater to be needs of the students hailing from rural and humble background.	Yes
	➢ More linkages need to be established with research laboratories, industries and corporate world.	
	➢ Emphasis on communication skills of the students should be integrated in the operative mechanism of the college.	Planning to establish.
	➢ A separate cell to be established to cater the increasing needs of students participation in competitive examinations.	Yes
		Yes
		Yes, planning to establishing.

Action taken report to be attached

16.   Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented

Action taken report to be attached

17.   NIRF Rank (if any) : **Nil**   Year:

18.   ISO Certification: **Nil**   Year:

19.   Awards & Achievements for the institution during the current Academic Year with details: Nil

PART-B

1. No. of Programmes Offered by the College
    a. Current Academic Year
    b. Last Two Years

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Programmes	3	3	3	3	3

2. No of Value Added Courses introduced (last two years)

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Value Added courses	Nil	Nil	Nil	Nil	Nil

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	24	19	1
PTL		1	Nil
Contract		3	Nil
Guest		2	Nil
Total	24	25	1

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil.,	Ph. D.	NET/SET
Regular	19	7	7	11
PTL	1	0	0	0
Contract	3	0	1	1
Guest	2	0	0	0
Total	25	7	8	12

5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
24	24	23	1
Total	24	23	1

6. Student strength particulars

a) During the last two years

Year	2017-18			2018-19			2019-20			2020-21			2021-22		
No. of students	I	II	III	I	II	III	I	II	III	I	II	III	I	II	III
	93	96	84	95	120	108	44	72	99	78	36	59	97	83	34

7. No of students appeared in the final year exams during the last two years

Year	2018-19			2019-20			2020-21		
Programme wise	A	P	%	A	P	%	A	P	%
B.A (HEP)	9	5	55.6	12	12	100	6	6	100
B.A (HPT)	5	3	60.0	8	8	100	5	5	100
B.Com (G)	5	4	80.0	3	3	100	6	3	50
B.Com (CA)	17	15	88.2	9	7	77.7	10	6	60
BZC EM	5	4	50.0	8	8	100	8	8	100
BZC TM	4	2	80.0	11	9	81.8	3	3	100
MPC TM	9	7	77.8	4	3	75	0	0	0
MPC EM	8	6	75.0	13	11	84.6	0	0	0
MPCs	13	7	53.8	7	6	85.7	14	14	100

8. Student – Full time Teacher ratio (Current Year): 20:01

Total no. of students enrolled in the institution

Total no. of full time teachers

(Consolidated Report validated by IQAC and verified by Principal)

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

   i.   Total no of class rooms : 16
   ii. Total no of laboratories : 09
   iii. Total no of digital classrooms :12
   iv. Total no of virtual classrooms :12
   v.   Total no of ICT enabled classrooms:12
   vi. Total no of studios: Nil
   vii. Total no of Computers, Student & Computers Ratio : 95, 1:2
   viii. Total no of printers :04

ix. Total no of scanners :04
x. Total no of Xerox facility : 04
xi. Total no of Wi-Fi routers :02
xii. Internet Bandwidth : 200 mbps
xiii. Seminar halls : 02
xiv. Auditorium : Nil
xv. Details of sports facilities : Yes
xvi. Gymnasium (No of stations) : 01
xvii. Rooms for administration: 02
xviii. Water – RO facility : Yes, Not working.
xix. Toilets for staff (Men/Women/Differently abled) : Yes
xx. Toilets for students (Men/Women/Differently abled) : Yes
xxi. Divyangan friendly facilities (Ramps/Lifts/Softwares) : Yes (Ramps)
xxii. No of fire extinguishers in the labs and corridors : Nil
xxiii. Solar energy details – LEDs , Green Audit Status : Yes
xxiv. Library
   - No. of Books & Journals :18500
   - Status of Automation : Nil
   - E-journals : 01
   - Nlist subscription :Nil
   - Internet : Yes
xxv. Women's waiting hall : Yes
xxvi. Grievance Reddressal Cell : Yes
xxvii. Health Centre : No
xxviii. ELL : Yes
xxix. JKC Lab : No
xxx. Computer Labs : Yes

10. Research:

❖ No of collaborations / Functional MoUs

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of collaborations / MoUs	01	01	04	06	

❖ No of publications in UGC – CARE listed journals

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Publications			04	05	

❖ No of start-ups

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of start-ups	Nil	Nil	Nil	Nil	

❖ No of patents

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of patents	Nil	Nil	Nil	Nil	

❖ No of Research Guides

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Research Guides	Nil	Nil	Nil	Nil	

❖ No of Research Scholars

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Research Scholars	Nil	Nil	Nil	Nil	

❖ No of Major/ Minor Research Projects

Year	2017-18	2018-19	2019-20	2020-21	
Number of Major RPs					
Number of Minor RPs					

❖ Incubation Centre/s: Yes/No---No

❖ Consultancy offered:

Area	Organization (MoU)	Revenue Generated
Nil	Nil	Nil

11. Policies prepared and implemented:

12. Extension activities (Current year)

    a) No. of Extension activities in the Neighborhood for social and holistic development

    b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC

    c) No of Extension activities in collaboration with government agencies

    d) No of Extension activities in collaboration with Non-Governmental Organizations

13. Feedback, Student Satisfaction Survey mechanism adopted :

14. Alumni Association – involvement and activities

15. Awards and achievements-current year (to be verified -)

    ❖ Students

    ❖ Staff

16. Total no of scholarships and free ships (Current Year)_____

    Total Amount in Rs:- _____

17. Total no of capacity building and skill development activities conducted by the college (Current Year)

Teaching	
Non –Teaching	

18. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2019-20	2020-21
Number of students registered	Nil	Nil
Number of students trained	Nil	Nil
a. from your GDC	Nil	Nil
b. from other colleges	Nil	Nil

Placements:

Year	2019-20	2020-21
No. of companies	2	3

visited the campus		
Number of students Placed	45	56
a. from your GDC		
b. from other colleges		

19. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2019-20	2020-21
Number of students	6	5
a) B.A	1	1
b) B.Com	1	1
c) B. Sc	4	3

B. Employment (Programme wise)

Year	2019-20	2020-21
Number of students		
a) B.A		
b) B.Com		
c) B. Sc		

C. Entrepreneurship (Programme wise)

Year	2019-20	2020-21
Number of students	Nil	Nil
a) B.A	Nil	Nil
b) B.Com	Nil	Nil
c) B.Sc	Nil	Nil

20. Grants/funds received from (in Lakhs/Rs.)

A. Government : Rs.192380
B. Non-governmental bodies: Nil
C. Individuals/ Philanthropists : Nil
D. CSR : Nil
E. Budget allocated for Infrastructure : Rs.170380
F. Expenditure for Books & Journals : Nil
Budget Sanctioned Rs.192382 ; Utilized Rs. 179376

21. Governance and Leadership
   ❖ Institutional Perspective Plan (Next two years)

•To start PG courses in the college
•Coaching for PGCET, EdCET for final year students
• To extend ICT facility to the class rooms
wherever it is needed.
• To extend WiFi facility to the students on the
college campus.
• To provide adequate infrastructure net
facility to the newly constructed class rooms,
digital class rooms
and virtual class room
• . To encourage the students to enroll in
LMS, JKC to acquire subject knowledge.
• To motivate the students and faculty to register
and to do the online certificate courses through
MOOCs.
• To organize awareness programmes on pursuing
higher education /job opportunities through
carrier guidance cell,
• To conduct skill development programmes and job
drives by inviting different agencies,
• To conduct programmes on Women Empowerment
safety,
•To send the proposals to organize National /
state level seminars / workshops,
•To encourage the faculty to send proposals
for minor / major research projects to different
funding agencies to promote research activities at
UG level. Library should be strengthened by
purchasing books, Automation of library should be
carried.
• Remedial coaching for slow learners
• Bridge course for new joined students
• MoU's with Universities/ Colleges and industries
•Faculty encouraged to participate in STC,FDP,
Refresher courses and Orientation programmes
• Admission strength to be enhanced in the
forthcoming academic years

❖ No of policies developed by the Institution and details

Research Policy

Aims of the Research Policy :
The research policy of the SCNR Govt. Degree College, Proddatur aims to create
and support a research culture among its teaching fraternity. For developing
scientific temper and research aptitude of all lecturers as a part of the vision and
missions of the college.
Purpose : The policy shall serve as an overall framework within which research
activities may be carried out.
Objectives

1. To strengthen the institutional capacity through linkages/collaborations between the departments of the College.

2. To establish a research committee at College level for creation of research culture among the faculty and students.

3. To encourage and facilitate the faculty members for applying Research Projects for fund mobilization from Government agencies and NGO's.

4. To encourage faculty and students for undertaking real time study projects and socially useful research.

5. To encourage faculty to publish their research work in reputed Journals indexed in SCOPUS/WoS/UGC-CARE.

6. To initiate faculty to take up Consultancy work from Industries/ Business organizations/ Community.

7. To develop and promote linkages with Universities/ Research Labs/ College/Other Institutions.

8. To identify and establish MoU's with Industry/ Research Labs/ Universities/ Colleges/Other Institutions.

9. To institute Best Researcher Award for the Faculty for every year at College level.

10. To create and maintain a database of research work and research projects undertaken by the faculty and students.

22. Contribution of IQAC

❖ Incremental changes during the last two years

1.Celebration of International Yoga Day. 2.Conducted coaching classes for PG CET year 2020-21.

3.Celebration of International Women's Day (WEC).

4.Awareness on Jaganna vidya divena, vasathi devena .

5.Awareness Programme on Covid-19(Online Workshop).

6.Awareness on Anti Ragging and Women Trafficking.

7.Celebration of Durga Bhai Deshmuk Birth Anniversary

8.Awareness to the staff on ICT Usage,G-Suite,Kahoot classes and Plickers classes.

9.Conducted Job Drives at College to students.

10. Conducted National Webinar on Impact of Soft Skills.

23. Best Practices of Institution

Best Practices:

1. The staff along with students visited orphan's home located in Proddatur, Kadapa (Dt.) on 11-12-2020 and distributed milk, bread and fruits to old age orphan people. The students participated in cleaning the premises of orphan's home.

2. The faculty is giving coaching for PGCET for admission into PG courses like, Botany, Zoology, Physics, Chemistry, Maths, Computer Science, History,Political science, Economics and Commerce, English and Telugu etc.,

3. Maintaining Plastic free college campus.
   Issuing of endowment prizes for the students who secured
   Highest marks in semester end exam in different subjects
   by staff on the college day celebrations.
4.No use of petrol one day is observed by all staff and
  students i.e on 3 rd Saturday of every month.

24. Evaluative Reports of the Departments : Yes, maintained

25. For Autonomous Colleges------------------------**Not applicable (NA)**

   A. Academic Council
     - Last Academic Council meeting date
     - Major decisions for enriching curriculum/Academics
   B. Controller of Examinations
     - Examination reforms proposed and implemented
     - CIA
     - Mechanism for addressing grievances
     - Mechanism for transparency in setting up of Question papers
     - Mechanism for appointing examiners
     - Mechanism adopted to ensure the security of information
     - CoE expenditure report with details

   C. Board of Studies
     - Mechanisms for updating curriculum
     - Justification Reports for Curricular revamp
   D. Governing Body
     - Last G.B meeting date
     - Major resolutions for administration

26. College Handbook (to be uploaded on the college website): No
27. College Magazine (to be uploaded on the college website) : No
28. Monthly News Letters(to be uploaded on the college website) : Yes
29. Departmental meeting Minutes Registers (to be verified) : Yes
30. Reports of various committees (to be verified) : Yes
31. CPDC/Finance Committee Meeting Minutes Registers (to be verified) : Yes
32. Implementation status of Biometric Attendance and TLP Reports (to be verified) : Yes